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Dear Parent/Carer,

I am writing to let you know that KidSpace will be closed next week (19th Feb) due to staff holidays. We will reopen again as normal on 26th Feb.

I would also like to let you know about some concerns we are having about behaviour on Friday nights. It has been brought to my attention that children are jumping on sofas in the games room and when asked to stop are not listening to leaders. This is not acceptable and whilst we will deal with it as much as possible in the club if children continue to ignore leaders we will send them home and impose a one week ban.

Chewing gum is not allowed in the club but I am constantly asking children (particularly girls) to spit it out in the bin or swallow it. They then go on to put more in. FROM NOW ON CHILDREN CAUGHT CHEWING GUM WHILST AT THE CLUB WILL BE SENT HOME. This may seem harsh but the children are fully aware of this rule, but continue to break it.

Finally, since we introduced the membership scheme things have improved at the club. Just recently we have seen children who are not members turn up - they have been allowed in as guest members, but this will now stop. If children wish to become members they can request a membership pack or a friend can collect one for them. They must then bring back a filled in contact form and log book with a £1 membership fee. If a child does not turn up for 4 weeks without explanation their membership will stop and they will have to rejoin and fill in new forms – old ones will be thrown away. If your details change after joining up please could you let us know so that we can update your form. Forms can also be downloaded from our website at [www.kirkholtcc.org.uk](http://www.kirkholtcc.org.uk) if you need to fill out another.

We have found in the past that we can deal with behaviour much more successfully with parents' cooperation so we would appreciate it if you could support us in these matters.

Please contact me if you have any questions or concerns,

Yours

*Rachel*

Rachel Culshaw,  
Childrens Team Leader